



## Prettygate Schools "Offer" for Special Educational Needs and Disability

We value all the contributions made by children, parents and professionals to help enhance and maintain our inclusive school community. This document will provide you with a wealth of information about what we offer for pupils with SEND. You are warmly invited to visit our school and meet our SENCO Mrs Alison Tinnion to ask about our partnerships with other professionals, look at our web site and read our documents i.e. SEN policy, our prospectus and attainment data.

Our aims are:

- Ensure our school is a safe, welcoming environment where everyone is valued.
- To provide an appropriate and high quality education for all children which gives a broad, balanced, stimulating , academic and social curriculum regardless of race, disability, gender or ability .
- To respond to all the children in our care in ways that take into account their varied life experiences and needs. We recognise that all children learn at different rates and there are many factors which may affect achievement including ability, emotional state, language and maturity.
- We know and understand that many of our pupils at some time may experience difficulties which affect their learning and this may be short or long term. We aim to identify these needs and provide teaching and learning contexts which enable them to achieve their full potential.

### **How does Prettygate Schools involve parents/carers in supporting a child with SEN or additional needs?**

We work hard to include parents in their children's education as we recognise this leads to the best outcomes for learners. We firmly believe that home and school should work in partnership and we are happy to answer any questions or concerns. We welcome the involvement of parents supporting at home, in our school and with specific events or visits. We have an appointed governor with responsibility for SEN who works in liaison with the SENCO and informs the Governing Body. The SEN policy is consulted on and is easily available on our websites. Baseline assessment is undertaken upon entry to our schools, and follows a continuous cycle to support early identification of pupil needs.

Opportunities for parental involvement may include:

- Regular use of a Home School Contact Book.
- Meetings with the class teacher and SENCO where parents are encouraged to share concerns and celebrate achievement.
- Information from other professionals that may be involved with your child will be shared with you.
- A support plan may be drawn up which is then shared, agreed and reviewed with you.
- We carefully track your child's progress and this information will be shared with you.
- Progress information about your child will be shared with you.

- Referrals may be made to School Nurse, Counsellors, Speech & Language Therapy service, Occupational Therapy service, Specialist teacher team, Child and Mental Health Service or Community Paediatrics and these will be discussed with you.
- School reports and parents evenings.
- We offer Parent Workshops and coffee mornings for you to attend.
- We carry out surveys of parent views to help us take your thoughts about the school into account.
- We can offer advice and practical ways that you can help your child at home.

Relevant Policies such as the Code of Practice (2014) contain sections on parental and young person's involvement and guidance on the role of school governors is taken into account.

### **How will my child be involved in their education at Prettygate Schools?**

All children at Prettygate Infant school have access to High Quality Teaching delivered by their Class Teachers. High quality teaching strategies are delivered as Wave 1 Provision (all pupils).

Children with Special Educational needs and their parents are invited to attend review meetings. The children's views will be sought through age appropriate conversations about the things that are important to them, their learning and progress they have made.

The school recognises and values the achievements of our pupils and these are celebrated in assemblies and sometimes mentioned in the school newsletter.

We offer a range of clubs and extra-curricular provision which allow the children to explore their interest further.

The school Learning Council provides a platform for children to share their views and opinions.

Relevant Policies such as the SEND Code of Practice especially the section on Education Health Care plans and the UN Rights of the Child are taken into account.

### **What transition support is in place at Prettygate Schools?**

Transition arrangements are in place across all year groups with particular emphasis on transition for children who are:

- Entering EYFS
- Moving from KS1-KS2
- Leaving KS2 into secondary school

Transition provision arrangements may take the form of:

- Parent/SENCO/CT/Home School Liaison meetings
- Extra visits to the chosen secondary school for liaison with the SEND key staff
- Visits between PIS/PJS for familiarisation

### **What special educational provision is made at Prettygate Schools?**

There is a clear expectation that all members of staff should be making a significant contribution to raising standards of achievement. The SENCO, senior staff and Governors are committed to providing necessary support and training.

1. High quality teaching strategies within every classroom, and accessible to all pupils.
2. Baseline assessments to identify specific barriers to learning and areas of learning need.

3. Strategic intervention, monitored for impact and outcomes to improve attainment.
4. SENCO support for teachers to advise on quality of provision and support in planning and assessment of pupils with SEND.
5. Partnership discussion with parents, SENCO, relevant school professionals, and, where appropriate, outside agencies which may include:
  - a. Essex Ed Psychology Service
  - b. Community paediatrics
  - c. Children's therapies
  - d. EHWMS (Children's mental health services)
  - e. Social care
  - f. Statutory assessment service
6. An Educational Psychologist (EP) may be sought to make an assessment if your child has substantial learning or behaviour difficulties which are complicated, difficult to understand or have not improved despite a high level of support and intervention. This may involve talking to your child, psychological testing, observing in class or speaking with school staff. You will always be asked permission and involved in all steps of the process.

At Prettygate Infant school we strive to work in partnership with outside agencies and the SENCO makes contact with additional services if required. Advice given by professionals is discussed and we try to implement their recommendations as best as we can within our environment. Further to this the school employs LSAs to support the learning of all pupils and are trained to support SEN. Some of the interventions the LSAs are trained to deliver are: Gym Trail, Precision teaching, Letters and Sounds, Narrative therapy, Time to Talk Programme, Social stories, Social, Reward systems and delivery of Speech & Language programmes.

### **Where do I find information about the Local Authorities Local Offer?**

This information comes from the Local Authority and is available on line via the Essex County Council web-site. For the most up to date information please visit:

[www.essex.gov.uk/Education-Schools/Schools/SpecialEducation-Needs/Pages/Local-offer](http://www.essex.gov.uk/Education-Schools/Schools/SpecialEducation-Needs/Pages/Local-offer).

### **Who are the professionals in Prettygate Schools supporting pupils with SEND?**

We employ:

1. School SENCO who is responsible for leading and managing SEND provision.
2. Prettygate Schools team of Learning Support Assistants. The SENCO has responsibility for line management of the LSA team, to ensure LSAs receive appropriate training, guidance and support in delivery provision for pupils with SEND.
3. The Home School Liaison Officer, Mrs Lorraine Lines, who may support pupils with emotional needs, and who will liaise directly with families as needed.

### **Who do I contact at Prettygate Schools if I have a concern about my child?**

Please contact your child's teacher in the first instance if you have a concern about your child's education or well-being.

Our SENCO is a qualified teacher. She plays a key role in the life of our school regularly meeting with senior staff, teachers, learning support assistant's (LSAs), families, named governors and professionals. She helps to identify training opportunities and monitors the quality and impact of interventions. With the Head-Teacher and Finance Officer she helps to manage the SEN budget and determine the strategic development of the SEN policy and provision.

Please contact the SENCO via the school offices:

Infant school: 01206 572357

[admin@prettygate-inf.essex.sch.uk](mailto:admin@prettygate-inf.essex.sch.uk)

Junior school: 01206 577608

[admin@prettygate-jun.essex.sch.uk](mailto:admin@prettygate-jun.essex.sch.uk)

### **How do Prettygate Schools identify children who may have a Special Educational Need or require extra support?**

1. When Concerns are first raised and addressed through High Quality Teaching Strategies and potentially additional intervention. The SENCO may be alerted if progress is very slow or there are other concerning factors.
2. Children's learning progress is regularly monitored, and the Senco is involved in the Pupil Progress Update meetings with Class Teachers and Headteacher.
3. Prettygate Schools use an Interventions Framework to deliver targeted, high impact support, which is rigorously monitored for effect.
4. Provision beyond normal differentiated classroom approaches and quality first teaching may take the form of a Provision and Support plan. At the outset of each plan, pupil's strengths, challenges and barriers to learning are identified. If an Education and Health Care Plan is to be sought, liaison with the Statutory Assessment Service is undertaken and information shared with the full involvement of the family within the process.
5. Pupil Premium Grant is also deployed for all pupils who qualify to receive this, and information is reported to Governors. Further information and the annual statement is available on the school website.

### **How will the curriculum be matched to meet my child's needs at Prettygate Schools?**

The Governors are committed to ensuring that all pupils with SEND take part in all aspects of school life including out of school activities. They support the management of the school's budget to ensure the building and resources are fit for purpose and inclusive.

All children can access and participate in the full range of curriculum opportunities and events arranged by the school including trips. A risk assessment is carried out prior to any off site activity so that health and safety will not be compromised.

Please see the relevant policies i.e. SEND policy, Teaching and Learning policy and Pupil Premium on request or on the school's websites.

### **How do Prettygate Schools use data to monitor progress?**

The class teachers hold half-termly progress meetings with the head-teacher and SENCO to discuss the progress of all pupils.

The SENCO, DT and HT meet termly to discuss progress made by pupils with SEND, and the information is included in the Headteacher's termly report to Governors.

Relevant Policies: the Code of Practice, SEND policy, the accessibility plan, teaching and learning policy and assessment policy.

### **How do Prettygate Schools manage the administration of medicines?**

Parents need to contact the school office if medication is recommended by health professionals and is to be taken during the school day. The school has a policy regarding the administration and managing of medicines on the school site. As a staff we have training and update of conditions and medication affecting individual children e.g. the use of an epipen. Children with specific health care

needs will have a health care plan drawn up by parents/SENCO and health professionals as necessary.

Please read our Medical Needs Policy for further information.

### **What is the complaints procedure at Prettygate Schools?**

We aim to resolve any issues swiftly and in person, often coming to a mutual understanding and agreement. We encourage you to talk to us so don't worry or bottle up your concerns.

Read our complaints policy on our website or available from the school office on request.